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Government of India  
Ministry of Skill Development & Entrepreneurship  
Directorate General of Training

7th Floor, DGT,  
Kaushal Bhawan, New Moti Bagh,  
New Delhi - 110023  
Dated: 16.10.2024

**Subject: Convocation Ceremony for CTS and CITS toppers for the year 2024 -reg**

In continuation of our efforts to make skilling more aspirational and inspirational, the Directorate General of training (DGT), Ministry of Skill Development and Entrepreneurship (MSDE) is pleased to announce the Convocation Ceremony (Kaushal Deekshant Samaroh) for All India Trade Test (AITT)-2024 Toppers under the Craftsmen Training Scheme (CTS), Craft Instructor Training Scheme (CITS) and Flexi MoU Scheme. The ceremony is scheduled to be held on **26th October 2024** at the **Auditorium, Kaushal Bhawan, New Delhi**.

2. All toppers, as per the attached list (Annexure I), are cordially invited to attend the **Kaushal Deekshant Samaroh** in person to receive their certificates and awards. The CTS toppers may also bring one of their parents/guardians (strictly only one guardian) as a companion for this prestigious event.
3. The selected toppers are expected to reach New Delhi by **24th October evening or early morning on 25th October 2024**, as a convocation rehearsal is scheduled on **25th October 2024**. This rehearsal is mandatory, and candidates are requested to plan their travel accordingly to ensure timely participation.
4. Furthermore, the Controllers of Examination (CoEs) from select states as mentioned in the Annexure II are also invited to attend the ceremony.
5. **Logistics and Accommodation of Meritorious Candidates and State CoEs invited to Delhi for the Kaushal Deekshant Samaroh:**
  - a) The to-and-fro tickets for the meritorious CTS candidates, along with one parent/guardian as companion, and for the meritorious CITS and Flexi MoU candidates (only for candidates) will be booked/reimbursed by DGT/NIMI. However, candidates belonging to Visually Impaired (VI) category may bring one interpreter with them also, besides one guardian. The to-and-fro tickets for the State Controllers of Examinations from invited states will also be booked/reimbursed by the DGT/NIMI.
  - b) In case of self-booking of tickets, care must be taken to book tickets for train or flight from M/s Balmer Lawrie & Company Limited (BLCL) or M/s Ashok Travels & Tours (ATT) or Indian Railways Catering and Tourism Corporation Ltd. (IRCTC) only as per Govt. rules.
  - c) The ceiling for travel is defined as below:
    - For distances up to 500 kilometers: reimbursement will be provided for travel by bus or by train (up to 2nd AC class).
    - For distances exceeding 500 kilometers: reimbursement will be provided for travel by bus/train (up to 2nd AC class)/ air travel in economy class.

- d) Stay and food arrangements for the topper candidates along with the accompanied guardians will be made by the DGT for three nights, i.e., from 24<sup>th</sup> (afternoon) to 27<sup>th</sup> October 2024 (forenoon).

## 6. Convocation Ceremony at State and Institute Level

- i. All States/UTs are also requested to conduct similar convocation events on 26th October 2024 after 12 PM in order not to coincide with the national event and felicitate their respective State toppers.
  - ii. Further, all the Industrial Training Institutes (ITIs), National Skill Training Institutes (NSTIs) and Institutes for Training of Trainers (IToTs), both Government and Private, are also requested to conduct the ceremony at their respective institutes and honour the toppers/passed-out candidates.
  - iii. States are also advised to invite the Hon'ble Members of Parliament, Hon'ble MLAs to the convocation ceremony organized in any ITI within Hon'ble legislators' constituencies to enhance the significance and outreach of the event.
  - iv. Detailed guidelines for conducting the Convocation Ceremony are provided in Annexure III.
  - v. The Regional Directorates of Skill Development and Entrepreneurship (RDSDE) and State Skill Development and Entrepreneurship Committees (SSDECs) are expected to monitor these activities and ensure proper advocacy related to career pathways, including apprenticeship opportunities, job fairs, vertical mobility, and upskilling opportunities during the convocation events.
  - vi. All ITIs are required to submit the details of the ceremony, including the number of participating candidates, on the DGT web portal at <https://events.dgt.gov.in/iticonvocation2024> by **5:00 PM, 29th October 2024**.
7. All State Directorates are requested to provide wide media coverage of the ceremony in print and electronic media and share the same with the DGT office.
8. For any support or queries, the following officials may be contacted:

S.No.	Name	Designation	Mobile No.	Email ID
1.	Shri RC Meena	Director	9414148915	rc.meena69@nic.in
2.	Shri U.K. Motish	Deputy Director	9968573468	u.motish@nic.in
3.	Shri Danish Aggarwal	Assistant Director	7073512759	danish.aggarwal@dgt.gov.in
4.	Shri Kranti Verma	Training Officer	9015708074	Kranti.verma88@nic.in



**(CS Murthy)**  
Controller of Examinations, DGT, MSDE

**Encls.: As Above**

**To:**

1. Commissioner/Director of all State/UTs dealing with CTS/CITS Schemes.
2. Chairpersons of all State Skill Development & Entrepreneurship Committees (SSDECs).
3. Regional Directors, RDSDE of all States.
4. Principals/HoOs of all NSTIs.
5. All ITIs and IToTs.
6. Meritorious Candidates as listed in Annexure-I.
7. Controllers of Examinations, All States/UTs dealing with CTS Schemes.

**Copy to:**

1. Sr. PPS to Secretary, MSDE
2. PSO to DG(T), DGT (MSDE)
3. PPS to DDG, DGT (MSDE)
4. All Directors of DGT

Table 1: List of CTS Toppers

## CTS Overall Toppers - Marks-wise (1 year Trade)

S.No.	Roll Number	Trainee Name	State/UT	ITI Name	Trade Name	Gender
1	R230827055425	RUSHIKESH ADHAO	Maharashtra	Government Industrial Training Institute, Yavatmal, Dist: Yavatmal	Mechanic Diesel (NSQF)	Male
2	R230819034727	KACHARI DALUI	West Bengal	Government ITI Falta running under PTP	Sewing Technology (NSQF)	Male
3	R230832000291	Abhinaya N	Kerala	Government ITI for Women Kozhikote, Kerala	Computer Hardware Networking Maintenance (NSQF)	Female

## CTS Overall Toppers – Marks Wise (2 Year Trade)

S.No.	Roll Number	Trainee Name	State/UT	ITI Name	Trade Name	Gender
1	R220821012425	JIKIRIA KHAN	Odisha	Govt Industrial Training Institute, Puri	Electrician (NSQF)	Male
2	R220827023701	RUTUJA AREKAR	Maharashtra	Government Industrial Training Institute, Yavatmal, Dist: Yavatmal	Electrician (NSQF)	Female

**CTS Toppers in Top 10 Trades (1 Year)**

S.No.	Roll Number	Trainee Name	State/UT	ITI Name	Trade Name	Gender
1	R230819010674	REJAUL SARDAR	West Bengal	Government ITI Canning I running under PTP	Computer Operator and Programming Assistant (NSQF)	Male
2	R230819002108	TAHSIN ALAM LASKAR	West Bengal	Government ITI Canning I running under PTP	Computer Operator and Programming Assistant (NSQF)	Male
3	R230819000118	SOMDUTTA MAJUMDER	West Bengal	Government ITI Canning I running under PTP	Computer Operator and Programming Assistant (NSQF)	Female
4	R230821032455	RAKESH BEHERA	Odisha	Govt Industrial Training Institute, Puri	Welder (NSQF)	Male
5	R230821008598	ANASUYA PARIDA	Odisha	Govt Industrial Training Institute, Puri	Welder (NSQF)	Female
6	R230827055425	RUSHIKESH ADHAO	Maharashtra	Government Industrial Training Institute, Yavatmal, Dist: Yavatmal	Mechanic Diesel (NSQF)	Male
7	R230819001278	PARVIN SULTANA	West Bengal	Government ITI Canning I running under PTP	Mechanic Diesel (NSQF)	Female
8	R230828027041	KOSETTI ADITHYA	Andhra Pradesh	Govt Industrial Training Institute (Old) Visakhapatnam	Plumber (NSQF)	Male
9	R230832004822	DIVYA R	Kerala	Government Industrial Training Institute (SCDD) Kadakampally	Plumber (NSQF)	Female
10	R230819034727	KACHARI DALUI	West Bengal	Government ITI Falta running under PTP	Sewing Technology (NSQF)	Male
11	R230819001892	YEASMINA KHATUN	West Bengal	Government ITI Falta running under PTP	Sewing Technology (NSQF)	Female

**CTS Toppers in Top 10 Trades (2 Years)**

S.No.	Roll Number	Trainee Name	State/UT	ITI Name	Trade Name	Gender
1	R220821012425	JIKIRIA KHAN	Odisha	Govt Industrial Training Institute, Puri	Electrician (NSQF)	Male
2	R220827023701	RUTUJA AREKAR	Maharashtra	Government Industrial Training Institute, Yavatmal, Dist: Yavatmal	Electrician (NSQF)	Female
3	R220819010908	RAKESH HALDER	West Bengal	Government ITI Kulpi running under PTP	Fitter (NSQF)	Male
4	R220819032513	NAMRATA BASAK	West Bengal	Govt Industrial Training Institute Gariahat	Fitter (NSQF)	Female
5	R220827023766	HARSHANAND RATHOD	Maharashtra	Government Industrial Training Institute, Yavatmal, Dist: Yavatmal	Electronics Mechanic (NSQF)	Male
6	R220832009559	ARSHA S R	Kerala	Government Industrial Training Institute for Women	Electronics Mechanic (NSQF)	Female
7	R220821023762	CHANDAN PRADHAN	Odisha	Govt Industrial Training Institute, Phulbani	Mechanic (Motor Vehicle) (NSQF)	Male
8	R220809050104	PURNIMA AWASTHI	Uttar Pradesh	Government ITI, Barabanki	Mechanic (Motor Vehicle) (NSQF)	Female
9	R220827020862	GOVIND AAGLAVE	Maharashtra	Government Industrial Training Institute, Yavatmal, Dist: Yavatmal	Wireman (NSQF)	Male
10	R220827020861	VANSHIKA MIRZAPURE	Maharashtra	Government Industrial Training Institute, Yavatmal, Dist: Yavatmal	Wireman (NSQF)	Female

**CTS Special Toppers (Divyang Category)**

S.No.	Roll Number	Trainee Name	State/UT	ITI Name	Trade Name	Gender
1	R220819017782	ARINDAM KAR	West Bengal	Ramakrishna Mission Blind Boy's Academy	Metal Cutting Attendant (VI) (NSQF)	Male
2	R230821014896	TULASI DAS	Odisha	Special ITI for PWD Government ITI	Computer Operator & Programming Assistant (VI & OD) (NSQF)	Female

**CTS Special Toppers (New Age Courses)**

S.No.	Roll Number	Trainee Name	State/UT	ITI Name	Trade Name	Gender
1	R230833032331	ANTONY SESURAJA N	Tamil Nadu	Govt. ITI, VEPPALODAI	INDUSTRIAL ROBOTICS AND DIGITAL MANUFACTURING TECHNICIAN (NSQF)	Male
2	R220833005879	INDHU SHREE K	Tamil Nadu	Government Industrial Training Institute Women,Coimbatore	Information Technology (NSQF)	Female

**CTS Flexi-MoU Scheme**

S.No.	Roll Number	Trainee Name	State/UT	ITI Name	Trade Name	Gender
1	2996933	DILEEP KUMAR	Haryana	MARUTI SUZUKI INDIA Ltd.	Automotive Manufacturing Technician	Male
2	2997881	RAHUL KUMAR	Haryana	MARUTI SUZUKI INDIA Ltd.	Automotive Manufacturing Technician	Male
3	K0179	SHANTHAKUMAR A V	Karnataka	TOYOTA KIRLOSKAR MOTOR Pvt. Ltd.	Assembly Technician (Automotive)	Male

**CTS Women Topper in Hard-Trade (1 Year Trade)**

<b>S.No.</b>	<b>Roll Number</b>	<b>Trainee Name</b>	<b>State/UT</b>	<b>ITI Name</b>	<b>Trade Name</b>	<b>Gender</b>
1	R230828013713	KUNDURU BHAVYA SREE	Andhra Pradesh	Govt Industrial Training Institute (Old) Visakhapatnam	Wood Work Technician (NSQF)	Female

**CTS Women Topper in Hard-Trade (2 Years Trade)**

<b>S.No.</b>	<b>Roll Number</b>	<b>Trainee Name</b>	<b>State/UT</b>	<b>ITI Name</b>	<b>Trade Name</b>	<b>Gender</b>
1	R220819032772	SAMPA SAHA	West Bengal	Govt Industrial Training Institute Midnapore	Turner (NSQF)	Female
2	R220819013919	RAJLAXMI BHOWMICK	West Bengal	Govt Industrial Training Institute Durgapur Muchipara	Machinist (NSQF)	Female



**Table 2: List of CITS Toppers****CITS Overall Toppers (Marks-wise)**

S.No.	Roll Number	Trainee Name	State/UT	ITI Name	Trade Name	Gender
1	CI230900602S	AKANKSHA PATEL	Uttar Pradesh	GOVERNMENT ITOT ALIGANJ LUCKNOW	Computer Software Application	Female
2	CI230901206S	KUMAR GAURAV SHARMA MANGLAM	Uttar Pradesh	GOVERNMENT ITOT ALIGANJ LUCKNOW	Fitter	Male

**CITS Toppers in Top 05 Trades - Male**

S.No.	Roll Number	Trainee Name	State/UT	ITI Name	Trade Name	Gender
1	CI230900838S	ALOK KR YADAV	Uttar Pradesh	GOVERNMENT ITOT ALIGANJ LUCKNOW	Electrician	Male
2	CI230901808S	Jitendra Kumar maurya	Uttar Pradesh	GOVERNMENT ITOT ALIGANJ LUCKNOW	Sewing Technology	Male
3	CI230300261S	Ajay Kumar	Punjab	National Skill Training Institute (NSTI), Ludhiana	Welder	Male
4	CI230500337S	DINESH KUMAR	Uttarakhand	NATIONAL SKILL TRAINING INSTITUTE (NSTI) Dehradun	Electronics Mechanic	Male
5	CI230900681S	SHYASH MAHESHWARI	Uttar Pradesh	NATIONAL SKILL TRAINING INSTITUTE (NSTI) Kanpur	Dress Making	Male

**CITS Toppers in Top 05 Trades - Female**

<b>S.No.</b>	<b>Roll Number</b>	<b>Trainee Name</b>	<b>State/UT</b>	<b>ITI Name</b>	<b>Trade Name</b>	<b>Gender</b>
1	CI230900895S	Manisha Dixit	Uttar Pradesh	GOVERNMENT ITOT ALIGANJ LUCKNOW	Electrician	Female
2	CI230901511S	SUBHI	Uttar Pradesh	GOVERNMENT ITOT ALIGANJ LUCKNOW	Sewing Technology	Female
3	CI233300353S	SWETHA V	Tamil Nadu	NATIONAL SKILL TRAINING INSTITUTE (NSTI) Chennai	Welder	Female
4	CI232700103S	CHAITALI RAJENDRA SAWANT	Maharashtra	NATIONAL SKILL TRAINING INSTITUTE (NSTI) Mumbai	Electronics Mechanic	Female
5	CI230800311S	SANJU SAINI	Rajasthan	NATIONAL SKILL TRAINING INSTITUTE (NSTI-W) Jaipur	Dress Making	Female

## List of Invited State Controllers of Examination

S.No.	Category	State
1	State from where CTS Toppers Belong	West Bengal
		Uttar Pradesh
		Maharashtra
		Odisha
		Kerala
		Tamil Nadu
		Andhra Pradesh
2	Top State Based on Seat Utilization (Admission / Seating Capacity)	Bihar
		Rajasthan
3	State having Highest Graded ITI	Telangana
4	Top State Based on Low Dropouts (CBT Hall Ticket Generated / Admission)	Himachal Pradesh
		Jharkhand



Government of India  
Ministry of Skill Development  
and Entrepreneurship

**GUIDELINES FOR CONVOCAATION**  
**FOR AWARD OF**  
**NATIONAL TRADE CERTIFICATE**  
**TO BE HELD IN**  
**INDUSTRIAL TRAINING INSTITUTE (ITI)**



Industrial Training Institute

**DIRECTORATE GENERAL OF TRAINING (DGT)**  
**MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP (MSDE) GOVERNMENT**  
**OF INDIA**

**Date: 26<sup>th</sup> October 2024**

*“If the 20th century saw India's foremost technical institutes – the IITs – make a name for themselves globally, the 21st century require that India's ITIs, acquire global recognition for producing quality skilled manpower...”* - PM Shri Narendra Modi at the launch of National Skill Development Mission on July 15, 2015.

The Industrial Training Institutes, by supplying skilled manpower to industries play a vital role in the economic development of the country. Every year, about 19 lakh trainees appeared in AITT from 14000+ ITI across the country. It is necessary, that at the culmination of their training, the trainees are recognized for their dedicated efforts in a public ceremony of convocation at each ITI level. There is also a need to attach ‘Prestige’ and ‘Pride’ to the acquisition of skills/education at ITIs. Towards that end, regular convocations should be organized to felicitate ITI pass outs.

It has been resolved to hold Convocation for ITI paasouts this year on 26<sup>th</sup> October 2024,with with following objectives:

- Inspire and imbibe a feeling of pride and dignity in trainees for being part of a nation building initiative.
- To embed a sense of fraternity belonging to a prestigious national programme undertaken by Directorate General Training, Government of India.
- Strengthen the brand image of ITI in the industry, and trainees’ community.
- Celebrate the hard work and dedication of each ITI pass out and generate a sense of belongingness amongst the students with the ITI.

#### **Suggested Directions for Convocation**

1. To confer the ‘National Trade Certificate’ (NTC) to the students of ‘Industrial Training Institute’ (ITI) who have passed in the ‘All India Trade Test’ (AITT) conducted by DGT, MSDE.
2. Certificates, which are already made available in ITI login on the SIDH Portal, are to be printed in color digital print by the ITI on A4 size paper of 200-300 GSM which will be handed over to the trainees during convocation.
3. The convocation ceremony shall be organized preferably in the campus of the respective ITI.
4. A committee shall be constituted by respective ITI, headed by the Principal, to take administrative and financial decisions for organizing, managing the Convocation Ceremony.
5. A popular personality/dignitary like renowned ITI alumni, government officials, eminent personalities from industry associations, autonomous bodies, industrialists, academic institutions, Elected Representatives, etc. shall be invited to deliver convocation address for creating better visibility and awareness.
6. Parents of the candidates should be invited in the convocation ceremony.
7. A short cultural program may be organized by students of first year of ITI.
8. Communication regarding the convocation ceremony to all the students should be intimated well in advance before the ceremony.
9. Advocacy on career opportunities like apprenticeship, job mela, vertical mobility, upskilling etc. to be made during the convocation.
10. The expenses for organizing the ceremony shall be borne by the respective ITI. No fees shall be charged from trainees for attending the convocation ceremony.

11. **Dress code for convocation:** Principal, faculties, instructors, and key staff members should come in formal dress and formal shoes/ Sandal. The male and female trainees should be dressed in their ITI uniform and formal shoes/ Traditional attire.

#### **Suggested Flow of Activities in Commencement**

- Lighting of Lamp by the Chief Guest/Dignitaries followed by Saraswati Vandana/Prayer.
- The faculty member designated as anchor to request the Principal to open the Convocation, deliver welcome address and introduce the Chief Guest.
- The Principal will formally request Chief Guest to deliver his/her Convocation address.
- The anchor will call the Director/ Chief Guest/ other dignitary to start the ceremony of conferment of the certificates.
- The trainees should come on the stage one by one and receive their certificates as per the order announced.
- The top three meritorious students from each trade of the ITI to be felicitated with certificate and mementoes.
- The Chief Guest /Principal shall confer the awards.
- Report and address by the Principal on achievements and outcomes of ITI.
- The convocation address by the Chief Guest to the trainees.

#### **Vote of Thanks**

The vote of thanks will be delivered by the Controller of Examination, or any other faculty assigned.

#### **Closing Formalities**

The ceremony shall close with the National Anthem. The closing of the convocation will be declared by the Controller of Examination/ Vice-Principal of the ITI.

#### **Photography Session**

Official photography arrangements must be made for the ceremony.

#### **Media Coverage**

The ITI shall take adequate measures to provide wide coverage in print and electronic media. A schedule of activities shall be prepared and planned to be covered by media a day before the event. The ITI shall submit media coverage report to the State Directorate as well as DGT office.

All the ITIs is requested to share the event details to DGT through the web link: <https://events.dgt.gov.in/iticonvocation2024> latest by 29th October 2024.

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